

Stage Booster Minutes
EGR High School
February 8, 2011

In Attendance: Julie Gotch, Jennifer Pohlman, Tom Carroll Suzanne Nowak, Lynn Clark, Karen Petkus, Pam Steers, Mary Ellen Baker, Marjolijn van der Velde, Tracey Wegner, Jan Lewis

Welcome and Introductions – All welcomed and introduced.

Minutes – Julie Gotch read January minutes. Approved with the exception of the treasurers' report. An updated and accurate budget was distributed by Tom Carroll.

Treasurers' Report – Tom Carroll reported.

Tom distributed a revised and accurate budget. We are over budget in membership for the first time in 4 years!

Director's Report – Pam Steers reported.

Small Actors – Friday 7:30

Hamlet – February 18-19.

Variety Show – Cast and posted

Stratford Trip – promoted at the drama club meeting and we are hoping for 35 students to attend in order to break even on costs. 40 students would be great.

Phantom – Rehearsals have begun. We need help selling ads. Pam is working with a chandelier company that she thinks will work out great. Our goal for fundraising for the show is \$15,000 (ads, e-bay auction proceeds that exceed what we need for our budget, selling crystals, pre-show coffee and desserts, 50/50 raffles).

The drama club is hosting a Relay For Life group led by Chelsea Zable, the weekend of April 21. The goal is to raise \$500.00.

Everything is cast and Thespian points will be ready for the next meeting.

Jan reported that she has disks available for sale. (\$20.00) and cast photos (\$5.00 each) for *Don't Drink the Water* and *Small Actors*.

Membership – Karen Petkus reported.

We have 3 new members. Membership fees help provide food for the actors and crew, provides scholarships, Thespian induction, helps fund improvements to the PAC.

Advertising – Tracey Wegner reported.

Press for *Small Actors* is out. *Hamlet* will be sent as well. The publicity plan for *Phantom* is being put together with Pam and announced at the March meeting.

Publicity –Marjolijn van der Velde reported.

Banners for *Small Actors* is up. Dimension Graphics donated the One Act banner.

Food – Robin Easley is looking for committee members to help with the French Café that will be set up in the cafeteria for coffee and desserts. (pre-show *Phantom*)

Old Business –

Tom Carroll provided an amendment to the bylaws for the endowment fund. This was to be clear of the funds' purpose – to help fund during times of cuts to the drama program. This generated some good discussion and it was decided that Tom will revise the amendment based on the suggestions and provide the revisions at the March meeting. We will vote on it then.

New Business –

Phantom Fundraising – Suzanne Nowak reported that the hand made crystals will be sold at Hamlet, Variety Shows, Melodies in March. Tom suggested having the kids sell them. Julie suggested selling them after the Phantom performances for mementos. Suzanne will work on an order form. Selling the mask was suggested and well received. Lynn Clark is working on the e-bay auction. Donations items are needed! The auction begins March 3rd and runs for 10 days. The code for e-bay is EGRDrama.

501(c)(3) – Shawn Gotch is graciously volunteering his pro bono services to help with this. He reported that the first step is to be incorporated as a non-profit through the state of MI. The second step includes the IRS certifying us as tax exempt. Good news: contributions are back dated to when you filed for tax exempt status. There are filing fees. We will realistically have this in place by summer. As it stands now we will have the EGR Academic & Fine Arts Booster Organization to include the academic, music and stage boosters under one 501(c)(3).

Next Meeting – The meetings are held on the second Tuesday of each month at 7:00 at the EGR high school. March 8th is the next meeting. We hope to see you!

Respectfully Submitted,

Jennifer Pohlman, Secretary